



**SOLICITATION SIGNATURE PAGE**

(Please attach to Goal Setting Worksheet and API Recommendation Form)

Presented at GSC Meeting: 12/3/2025

Department/Division Engineering and Public Works

Jupiter Plantation Ditch Pipe Replacement/ 2022604

Project Name/Number \_\_\_\_\_

Contract Manager Holly Knight, P.E., Contracts Manager

Phone/ E-mail 561-684-4150

Estimated Date of Advertising Summer 2026 Estimated Dollar Value of Project \$885,000.00

Type of Solicitation IFB - Construction Bid

**DEPARTMENT/DIVISION/OFFICE**

**SIGNATURE AND DATE**

Originating Department/Division

 11-13-25

Department/Division Director



OEBO

 11/20/25

Goal Setting Committee Chairperson

\_\_\_\_\_

## Solicitation Review and API Recommendation

Department/Division Engineering and Public Works  
 Project Name/Number Jupiter Plantation Ditch Pipe Replacement: 2022604  
 Contract Manager Holly Knight, P.E., Contracts Manager  
 Phone/e-Mail 561-684-4150  
 Estimated Date of Advertising Summer 2026 Estimated Dollar Value of Project \$885,000.00  
 Type of Solicitation IFB - Construction Bid

The following steps have been taken in the review of the scope of services and terms:

### EARLY/FORMAL REVIEW\*

☐ A review of the Terms and Conditions of the solicitation and contract has been reviewed and removed any language or conditions that may adversely impact SBE firms to respond.

☐ Special contract requirements are included due to the following:

☐ This solicitation has been reviewed to identify opportunities for De-Bundling or Aggregating to increase competition among SBE firms.

☐ This solicitation review has considered and determined this contract is sized to maximize SBE participation in the bidding process. The following steps were taken:

☐ The following opportunities have been combined to increase the competition among SBE firms:

☐ The selection criteria will not unnecessarily restrict competition or adversely impact the ability for SBE firms to respond or participate as subcontractors. The following steps were taken:

- ☒ The project will be advertised for a minimum of 30 days unless where practical or for a longer period if required by state law.
- ☒ Researched relative availability for the particular good or service at the prime and subcontractor levels.
- ☐ Consult with department management on which API will create maximum opportunity for SBE firms or prepare Waiver.
- ☒ Complete Goal Setting form with backup documentation.
- ☐ The originating department has determined there are no SBE subcontracting opportunities and have included documentation associated with the **No API** recommendation on the Goal Setting Worksheet.
- ☒ Forward to the OEBO for review.
- ☐ If the OEBO agrees, submit to the Purchasing or Originating Department.
- ☐ If the OEBO disagrees, change and submit to Purchasing or Originating Department.

#### **MANDATORY REVIEW**

Complete Department Goal Setting Form, attach to Solicitation Document and forward to the OEBO for the Goal Setting Committee.

\*A Solicitation Signature Page should be attached and signed at each step of the review process.



# GOAL SETTING\*

## Project Summary Worksheet Availability Adjustment/Weighting

\*Rev. 6.5.2025 pursuant to Emergency Ordinance 2025-014, approved on June 3, 2025

ORIGINATING DEPARTMENT: Engineering and Public Works

DATE: November 13, 2025

SOLICITATION NAME: Jupiter Plantation Ditch Pipe Replacement

PROJECT No. 2022604

TYPE OF SOLICITATION: IFB

CATEGORY: CONSTRUCTION

SCOPE OF PROJECT:

Remove and replace existing outfall piping and headwall from Center Street to the intercoastal waterway.

COMMODITY CODE	PRIMARY DISCIPLINE/TRADE DESCRIPTION	ESTIMATED COST	PERCENTAGE OF PROJECT COST
91223	Construction, General (Backfill Services, Digging, Ditching,	\$ 35,000.00	3.95%
91244	Excavation Services	\$ 93,000.00	10.51%
91339	Construction, Pipe Culvert	\$ 92,000.00	10.40%
91348	Construction, Special Foundation	\$ 665,000.00	75.14%
			0.00%
			0.00%
			0.00%
			0.00%
			0.00%
			0.00%
			0.00%
			0.00%
		\$885,000.00	100.00%

### AVAILABILITY

				RACE/ETHNICITY						TOTAL FIRM	PERCENT OF WORK
COMMODITY	SBE	WBE	M/WBE	AABE	NABE	HABE	ABE	Total S/M/WBE	NON-SBE		
91223	12								79	91	3.95%
91244	24								56	80	10.51%
91339	6								48	54	10.40%
91348	4								41	45	75.14%
0									0		0.00%
0									0		0.00%
0									0		0.00%
0									0		0.00%
0									0		0.00%
0									0		0.00%
0									0		0.00%
0									0		0.00%
0									0		0.00%
Total	46								224	270	100.00%

### COMMODITY AVAILABILITY

RACE/ETHNICITY										WEIGHT
COMMODITY	SBE	WBE	M/WBE	AABE	NABE	HABE	ABE	Total S/M/WBE	NON-SMWBE	
91223	0.00522								0.03433	0.040
91244	0.03153								0.07356	0.105
91339	0.01155								0.09240	0.104
91348	0.06679								0.68462	0.751
0	0.00000								0.00000	0.000
0	0.00000								0.00000	0.000
0	0.00000								0.00000	0.000
0	0.00000								0.00000	0.000
0	0.00000								0.00000	0.000
0	0.00000								0.00000	0.000
0	0.00000								0.00000	0.000
0	0.00000								0.00000	0.000
0	0.00000								0.00000	0.000
TOTAL	0.11508								0.88492	
X 1	11.51%								88.49%	

YTD UTILIZATION:

SBE	MBE	WBE	AABE	NABE	HABE	ABE



## GOAL SETTING\*

### Project Summary Worksheet Availability Adjustment/Weighting

\*Rev. 6.5.2025 pursuant to Emergency Ordinance 2025-014, approved on June 3, 2025

ORIGINATING DEPARTMENT: Engineering and Public Works

DATE: November 13, 2025

SOLICITATION NAME: Jupiter Plantation Ditch Pipe Replacement

PROJECT No. 2022604

TYPE OF SOLICITATION: IFB

CATEGORY: CONSTRUCTION

#### AVAILABLE APIS:

SBE Subcontracting (Minimum of 10%)

#### DEPARTMENT RECOMMENDED API:

SBE Subcontracting (minimum of 10%)

Holly B. Knight, P.E.

DEPARTMENT REPRESENTATIVE NAME

DEPARTMENT REPRESENTATIVE SIGNATURE

#### OEBO RECOMMENDED API:

SBE Subcontracting (min. 10%)

OEBO REVIEWER NAME

OEBO REVIEWER SIGNATURE

GOAL SETTING COMMITTEE DETERMINATION

Ordinance Reference: \_\_\_\_\_

GOAL SETTING COMMITTEE CHAIRPERSON NAME

GSC DATE: \_\_\_\_\_

GOAL SETTING COMMITTEE CHAIRPERSON SIGNATURE